

1st /2nd Semester HSMC 102 ENGLISH Laboratory

Internal Marks: 40

L T P C

External Marks: 60

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Total Marks: 100

COURSE OUTCOMES

After studying this course, the students shall be able to:

- Develop a knack for structured public talk.
- Grasp the nuances of interpersonal skills through conversation and dialogues.
- Acquire proficiency in skills involved in effective participation in group discussion.
- Perform satisfactorily in job interviews for career settlement and growth.
- Demonstrate fluency in speech in acceptable accent.
- Receive and understand spoken material accurately.

Detailed Contents:

1. Oral Presentation: Power Point PRESENTATIONS

THEORETICAL BASIS: Importance of Oral Presentation; Elements of Effective Presentation. Outlining and Structuring: Guidelines for Effective Delivery. Visual Aids.

2. Seminar Presentation

Theoretical basis: Guidelines for effective seminar presentation. Handling question answer session.

3. Group Discussion:- GD practice sessions

Theoretical basis- Nature of Group Discussion; Characteristics of Group Discussion; Group Discussion strategies. GD practice sessions

4. Job Interviews - Mock Interviews

Theoretical Basis :-Purpose and Process of Job Interview; Pre-Interview Preparation Techniques; Interview Question answering Strategies; Frequently Asked Questions; Projecting a Positive Image.

5. British Accent-English Sound System; Pronunciation and Stress Placement

6. Listening Comprehension-Listening to a recorded talk and participation in conversation.

7. Conversation and Dialogues.

Suggested Readings/Books

R.K. Bansal & J.B. Harrison "Spoken English" Orient Longman.

J.Sethi, Kamlesh Sadanand & D. V. Jindal , "A Practical Course in English Pronunciation"
Prentice Hall of India Pvt. Ltd. New Delhi.

T. Balasubramaniam, "A Text book Of English Phonetics for Indian Students" Macmillan

Daniel Jones," English Pronouncing Dictionary" Current Edition with CD

Rosetta Stone English Library

Murphy's English Grammar with CD. Cambridge

M.Ashraf Rizvi" Effective Technical Communication"Tata McGraw Hills.